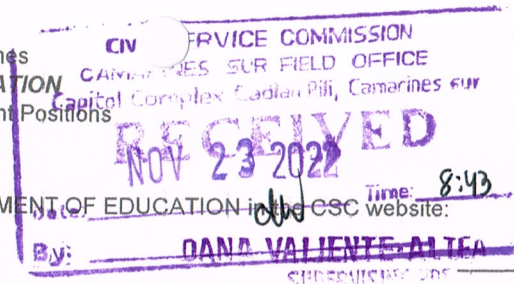


Republic of the Philippines
DEPARTMENT OF EDUCATION
 Request for Publication of Vacant Positions



I-2022-11-6279

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

SHEILA MARGARITA M. DURANTE
 HRMO

Date: 23-Nov-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	EDUCATION PROGRAM SUPERVISOR	OSEC-DECSB-EPSVR-390105-2010	22	69,963.00	Master's Degree in Education or other relevant Master's Degree with specific area of specialization	8 hours relevant training	2 years as Principal; or 2 years as Head Teacher; or 2 years as Master Teacher	RA 1080 (Teacher)		Division Office
2	TEACHER I	OSEC-DECSB-TCH1-390747-2018	11	25,439.00	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major.	None required	None required	RA 1080 (Teacher)		Carolina National High School
3	TEACHER I	OSEC-DECSB-TCH1-390108-2020	11	25,439.00	Bachelor of Elementary Education (BEEd) or Bachelor's Degree plus 18 professional units in Education	None required	None required	RA 1080 (Teacher)		Any School within the Division

Interested and qualified applicants should signify their interest in writing addressed to the Schools Division Superintendent. Attach the following documents to the application letter and send to the address below not later than December 3, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Certificates of Training attended.
6. Service Record/Certificate of Employment

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

 SHEILA MARGARITA M. DURANTE
 ADMINISTRATIVE OFFICER IV (HRMO)
 ROXAS AVE. TRIANGULO, NAGA CITY
depednagacity.personnel@gmail.com

This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.