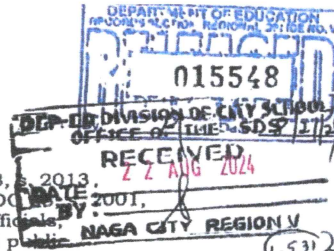


ADVISORY No. 201 s. 2024

August 20, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013,
This advisory is issued not for endorsement per DO No. 10, s. 2001,
but only for the information of DepEd Office, Personnel/staff, as well as the concerned public.



INVITATION TO THE PROGRAM/COURSE DELIVERY AND ADMINISTRATION

The Civil Service Institute invites you to the Program/Course Delivery and Administration via Zoom Platform on August 29-30, 2024 at 8:00a.m – 5:00p.m.

This two-day course will enable Learning and Development Practitioners to deliver and administer the programs/courses from planning to the preparation of terminal reports. This includes activities such as course plans and budgets, organizing resources, coordinating with resource persons and participants, and preparing learning materials; course proper activities such as managing the learning environment, linking modules, and managing resource persons; and post-course activities such as administering evaluation instruments, closing the course and preparing a terminal report.

The target participants are HR practitioners. Registration fees and other information are found in the attached basic communication.

For queries, you may reach them through email address at csc.pcda@gmail.com.

Participation in this activity is on a voluntary basis only.

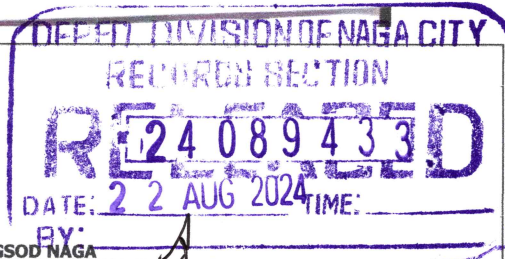
For information.

HRDD/rfb/mvt
08/20/2024



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA



August 22, 2024

To: Assistant Schools Division Superintendent
Chief Education Supervisors
CID and SGOD Personnel
OSDS Unit Heads
Public School Heads
All Others Concerned

For information.


SUSAM S. COLLANO CESO V
Schools Division Superintendent

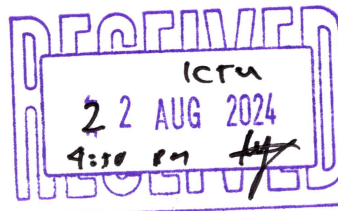
DM 31, s. 2019 Rider Rev. 01



✉ Roxas Avenue, Brgy. Triangulo, Naga City, Camarines Sur
☎ 0981 630 0070
✉ naga.city@deped.gov.ph



Page 1 of 1



DEPARTMENT OF EDUCATION
REGIONAL OFFICE REGIONAL OFFICE NO. V
015548

ADVISORY No. 201 s. 2024

August 20, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013,
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DEP-ED DIVISION OF CITY SCHOOLS
OFFICE OF THE SDS
RECEIVED
22 AUG 2024
DATE: 2001,
BY:
NAGA CITY REGION V

1,531
AUG 22 2024
2:36 pm

INVITATION TO THE PROGRAM/COURSE DELIVERY AND ADMINISTRATION

The Civil Service Institute invites you to the Program/Course Delivery and Administration via Zoom Platform on August 29-30, 2024 at 8:00a.m – 5:00p.m.

This two-day course will enable Learning and Development Practitioners to deliver and administer the programs/courses from planning to the preparation of terminal reports. This includes activities such as course plans and budgets, organizing resources, coordinating with resource persons and participants, and preparing learning materials; course proper activities such as managing the learning environment, linking modules, and managing resource persons; and post-course activities such as administering evaluation instruments, closing the course and preparing a terminal report.

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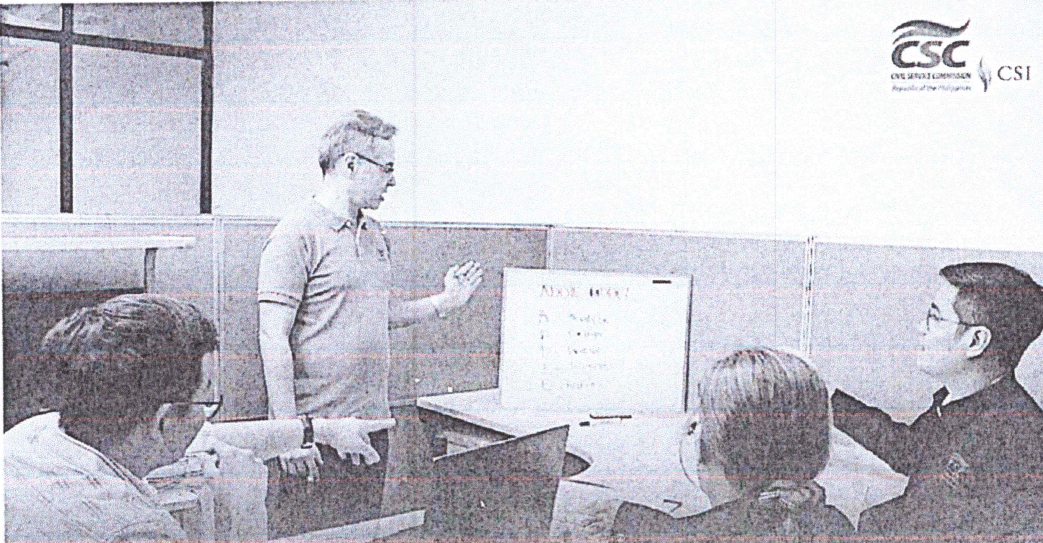
For queries, you may reach them through email address at csc.pcda@gmail.com.

Participation in this activity is on a voluntary basis only.

For information.

DEPARTMENT OF EDUCATION
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RECORDS SECTION, REGIONAL OFFICE NO. V
AUG 16 2024
BY: [Signature]
TIME: 2:22 pm

From: CSI Marketing <csi.marketing@csc.gov.ph>
Sent: Friday, August 16, 2024 2:15 PM
Subject: [INVITATION] Program/Course Delivery and Administration on 29-30 August 2024

CSC
CIVIL SERVICE COMMISSION
Republic of the Philippines

CSI

THE CIVIL SERVICE INSTITUTE INVITES YOU TO

csc.pcda@gmail.com

PROGRAM/COURSE DELIVERY AND ADMINISTRATION

- 29-30 August 2024
8:00 am to 5:00 pm
- Online via Zoom
- FEE** PHP 3,200.00 per participant
- 16 Hours of Training Credits

CONNECT WITH US

Civil Service Institute - CSC | lms@csc.gov.ph | csc/capabilitybuildingprograms@gmail.com

HUMAN RESOURCE MANAGEMENT PROGRAM

PROGRAM/COURSE DELIVERY AND ADMINISTRATION

This two-day course will enable Learning and Development Practitioners to ***deliver and administer the programs/courses from planning to the preparation of terminal reports.***

This includes pre-course activities such as course plans and budgets, organizing resources, coordinating with resource persons and participants and preparing learning materials; course proper activities such as managing the learning environment, linking modules and managing resource persons; and post course activities such as administering evaluation instruments, closing the course and preparing a terminal report.

REGISTER HERE!

Dates of conduct: **29 & 30 August 2024**

Time: **8 a.m. - 5 p.m.**

Mode: **Online via Zoom platform**

Investment Fee: **Php3,200.00**

Target Participants: **HR Practitioners from NGAs, LGUs, LWDs, GOCCs, and SUCs**

16

Hours of Training
Credits

Or email us at: csc.pcda@gmail.com

SEE YOU THERE!



Civil Service Institute - CSC



lms@csc.gov.ph



csicapabilitybuildingprograms@gmail.com

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